

2015 Rice Street - St. Paul, MN 55113
651-488-0261 Fax 651-488-0265

**Minnesota Dairy Promotion Council
Board Meeting
Delta Marriott, Minneapolis, MN
November 14, 2018
Minutes**

Members Present: Mindi Arendt, Kevin Buss, Debi Clasemann, Paul Fritsche, Ken Herbranson, Margaret Johnson, Karen Kasper, Keith Knutson, Charles Krause, Sarah Kuechle, Barb Liebenstein, Doug Popp, Jane Remiger, Peter Ripka, Dave Schwartz, Kathy Skiba, Kristine Spadgenske, Chris Sukalski, Rita Young

Members Absent: Dan Grunhovd, Corrine Lieser, Suzanne Vold

Ex-Officio Members Present: deb Vander Kooi

Ex-Officio Members Absent: None

Others Present: Midwest Dairy Staff: Jenna Davis, Eir Garcia Silva, Brenda Goldman, Lucas Lentsch, Lisa McCann, Alyssa Olson, Theresa Reps, Melissa Young; Minnesota Department of Ag: Lisa Sawyer

1. Call to Order

Meeting was called to order at 10:25 a.m. by Kathy Skiba.

2. Invocation

Invocation was given by Paul Fritsche.

3. Roll Call

Roll call was taken by Kristine Spadgenske, and she announced the presence of a quorum.

4. Agenda

**Rita Young moved, Keith Knutson seconded to approve the agenda.
Motion Carried.**

5. Minutes

**Paul Fritsche moved, Debi Clasemann seconded to approve the minutes of
August 22, 2018. Motion Carried.**

6. Administration Reports

Financial Statement

Wendy Meck presented the MDPC financial statement.

**Dave Schwartz moved, Doug Popp seconded to approve the MDPC
financial statement. Motion Carried.**

2019 Budget

Wendy Meck presented the 2019 MDPC budget (Attachment A).

Chris Sukalski moved, Paul Fritsche seconded to approve the 2019 MDPC budget. Motion Carried.

2019 Dairy Research and Promotion Agreement

Brenda Goldman presented the 2019 Dairy Research and Promotion Agreement.

Dave Schwartz moved, Paul Fritsche seconded to approve the 2019 Dairy Research & Promotion Agreement in the amount of \$9,870,000, dated January 2019. Motion Carried.

2019 Administrative Services Agreement

Brenda Goldman presented the 2019 Administrative Services Agreement.

Dave Schwartz moved, Paul Fritsche seconded to approve the 2019 Administrative Services Agreement with the Minnesota Department of Agriculture in the amount of \$17,000.

Keith Knutson noted that there was a date error on the agreement of 2018 instead of 2019.

Keith Knutson moved, Paul Fritsche seconded to approve the 2019 Administrative Services Agreement with the Minnesota Department of Agriculture in the amount of \$17,000 as amended. Motion Carried.

Dave Schwartz moved, Keith Knutson seconded to provide the Minnesota Department of Agriculture Midwest Dairy’s list of Minnesota Dairy Farms for the Department of Ag to confirm which farms are licensed. Motion Carried.

7. New/Unfinished Business

Department of Ag Report

Lisa Sawyer, Minnesota Department of Ag, reported on the AGRI Milk Cooler Grants that are being offered to schools to help purchase milk coolers for school meal programs.

District Meeting Update

Alyssa Olson provided an update on the upcoming district meetings that are being scheduled for 2019.

8. Adjourn

Kathy Skiba declared the meeting adjourned at 11:14 a.m.

Respectfully Submitted,

Kristine Spadgenske
Secretary

Kathy Skiba
Chair

Attachment A

Minnesota Dairy Research and Promotion Council 2019 Operating Budget

| | 2019 Budget |
|------------------------------------|--------------------|
| <u>Revenue</u> | |
| 1 Checkoff Receipts | \$ 9,870,000 |
| 2 Interest | 18,000 |
| 3 Miscellaneous | 25 |
| 4 Total Revenue | <u>9,888,025</u> |
| <u>Expenses</u> | |
| Contract Expense: | |
| 5 Midwest Dairy Association | 9,870,000 |
| 6 Minnesota Dept. of Agriculture | 17,000 |
| 7 Total Contract Expense | <u>9,887,000</u> |
| Board Expenses: | |
| 8 Board Election Expenses | 100 |
| 9 Total Board Expenses | <u>100</u> |
| Other Expenses: | |
| 10 Audit | 11,850 |
| 11 Bank Fees | 300 |
| 12 Supplies | 100 |
| 13 Total Other Expenses | <u>12,250</u> |
| 14 Total Expenses | 9,899,350 |
| 15 Excess of Revenue over Expenses | <u>\$ (11,325)</u> |