

**Minnesota Dairy Promotion Council  
Board Meeting  
Scottsdale Plaza Hotel, Scottsdale, AZ  
April 4, 2017**

**Minutes**

**Members Present:** Kevin Buss, Debi Clasemann, Jim Dose, Paul Fritsche, Dan Grunhovd, Ken Herbranson, Margaret Johnson, Karen Kasper (by phone), Keith Knutson, Charles Krause, Barb Liebenstein, Corrine Lieser, John Merdan, Doug Popp, Peter Ripka, Dave Schwartz, Kathy Skiba, Kristine Spadgenske, Chris Sukalski, Suzanne Vold, Tom Walsh, Rita Young

**Members Absent:** None

**Ex-Officio Members Present:** deb Vander Kooi

**Others Present:** Midwest Dairy Staff: Jenna Davis, Louise Gallagher, Eir GarciaSilva, Wendy Meck, Alyssa Olson, Shannon Seifert, Lucas Sjostrom; Retiring Members Present: Carolyn Freese, Ron Rinkel

**1. Call to Order**

Meeting was called to order at 1:26 p.m. by Chair Kathy Skiba.

**2. Invocation**

Jim Dose provided the invocation.

**3. Pledge of Allegiance and Retiree Remarks**

The board participated in the Pledge of Allegiance. Ron Rinkel provided remarks.

**4. Roll Call**

**Roll call was taken by Secretary Debi Clasemann and she announced the presence of a quorum.**

**5. Agenda**

**Peter Ripka moved, Corrine Lieser seconded to approve the agenda. Motion Carried.**

**6. Minutes**

**Dan Grunhovd moved, Dave Schwartz seconded to approve the MDPC minutes of November 21, 2016. Motion Carried.**

7. **Election**

**Seat Board Nominees**

New board members Margaret Johnson and Doug Popp were introduced.

**Barb Liebenstein moved, Kristine Spadgenske seconded to seat the elected directors from even-number districts as presented. Motion Carried.**

**Appoint Tellers (2)**

**The following were appointed as tellers:**

Ron Rinkel  
Carolyn Freese  
Shannon Seifert

The MDPC Board reorganized and the following were elected as officers:

Chair	Kathy Skiba
Vice-chair	Keith Knutson
Secretary	Debi Clasemann
Treasurer	Chris Sukalski
Executive Committee Member at-large	Peter Ripka

**Paul Fritsche moved, Dave Schwartz seconded to cast a unanimous ballot. Motion Carried.**

8. **Reports**

**Financial Audit Report**

Wendy Meck reviewed the 2016 Audit Report.

**Keith Knutson moved, Paul Fritsche seconded to approve the Minnesota Dairy Promotion Council 2016 Audit Report as presented. Motion Carried.**

**Reserves Update**

Louise Gallagher reviewed the financial reserves.

9. **New/Unfinished Business**

Changing of Election Timing

Lucas Sjostrom proposed adjusting the timeline for Minnesota Dairy Promotion Council elections.

*Action Item: Lucas Sjostrom to present options at an upcoming MDPC board meeting.*

**Paul Fritsche moved, Peter Ripka seconded to destroy the ballots. Motion Carried.**

10. **Adjourn**

**Keith Knutson moved, Kathy Skiba seconded to approve adjourning the meeting at 3:08 p.m. Motion Carried.**

Respectfully submitted,



Debi Clasemann  
Secretary



Kathy Skiba  
Chair